

## OT SHE 003 MEWPS, Cranes and Lorry Mounted Cranes (HIAB)

### Introduction

This information sheet is designed to detail how companies accessing and working on Cellnex UK sites should use and control mobile elevated work platforms (MEWPS) e.g. cherry pickers, scissor lifts as well as, cranes and lorry mounted cranes (HIAB). This information should be read in conjunction with the other information sheets applicable to the activities you are undertaking.

### Accreditation

Cellnex UK recognises that there may be occasions where a company may be required to attend a site as a one-off visit only and therefore it is not practical to undergo the full accreditation process, therefore a one-off permit request can be requested and the company instructing this activity must be sufficiently accredited as an approved Cellnex UK contractor for using sub-contractors.

The approved Cellnex UK contractor will be required to arrange the access and take ultimate responsibility for the company being used. RAMS must be supplied and Site Attendance that may be required under the site access provisions.

Only the company delivering the MEWP or crane do not need to be accredited providing those details are noted in the permit description. Where the equipment is then to be operated this must be by an accredited individual.

### Site Access Requirements

When you make a site access request on Gateway you must ensure that you specify that a MEWP and or crane is to be used as well as detailing lift height and weight. You must also submit a method statement and risk assessment that describes the use and control of the equipment. Mandatory elements that must be included in the method statement are detailed in OT SHE 002 Risk Assessment Method Statement.

### Site Attendance

Some customers site have a mandatory policy for a supervisor if anyone is using MEWPs and Cranes. The Site Access Team will advise and arrange attendance.

### Minimum Cellnex UK Standards for the use of MEWPS

The following must be adhered to when using a MEWP on a Cellnex UK site:

- The operator of the equipment must be in possession of a valid permit from Cellnex UK.
- The operator of the equipment has a valid training certificate that is specific to the type of equipment to be used, for MEWP operators the certificate should be accredited by IPAF.
- There is a valid LOLER inspection certificate for MEWP and lifting accessories, for man riding equipment this should be 6 months for non-man riding 12 months.
- The operator has undertaken pre-use checks and records held on site.
- Adherence to relevant HSE regulations, guidance on the use of MEWPS.

- All persons working in a MEWP must always be attached using an appropriate fall arrest harness and lanyard.
- Emergency procedures for rescue are documented and in place.
- Risk assessments, method statements and berthing diagram for the use of the MEWP are available on site.
- Remember to take into account pick up from RF hazard on LF/MF sites.

#### **Minimum Cellnex UK Standards for the use of Cranes**

The following must be adhered to when using a MEWP on a Cellnex UK site:

- The operator of the equipment must be in possession of a valid permit from Cellnex UK.
- The operator of the equipment has a valid training certificate that is specific to the type of equipment to be used.
- There is a valid LOLER inspection certificate. Proof of statutory test on the crane and/or lifting equipment within the last 12 months. Proof of a statutory 6-month inspection on all lifting accessories.
- When a crane is to be used a lifting plan including a berthing diagram must be produced and submitted with the risk assessment / method statement for the task to be undertaken.
- Lift plans must be produced by an Authorised Person.
- The operator has undertaken pre-use checks and records are held on site.
- The lift must be adequately supervised by a competent person.
- Remember to take into account pick up from RF hazard on LF/MF sites.
- Appropriate slinging methods to be used.

#### **Minimum Cellnex UK Standards for the use of Lorry Mounted Cranes (HIAB)**

The following must be adhered to when using a MEWP on a Cellnex UK site:

- The operator of the equipment has a valid training certificate that is specific to the type of equipment to be used.
- There is a valid LOLER inspection certificate.
- For simple delivery's a generic risk assessment and method statement will suffice.
- If the work involves the removal / installation of a cabin a lift plan and berthing diagram must be supplied.
- Remember to take into account pick up from RF hazard on LF/MF sites.
- Out riggers must be deployed and blocked on soft ground.
- Appropriate slinging methods to be used.